

**Newport Hills Community Club
Board of Directors Meeting Minutes
May 16, 2006**

A. Call to Order

The meeting was held at the Newport Hills Community Church, 5833 119th Ave, Bellevue. Executive Board members in attendance were the following: Steve Kunkel (Pres.), Gary Thramer (Vice Pres.), Beverly Heyden (Treasurer) and Barbara Lee (Secretary). Kunkel called the meeting to order at 7:00 p.m. and presented the meeting agenda.

B. Guest Speakers

1. Kevin LeClair, Bellevue Parks & Community Services Dept.
2. Scott Taylor, Storm Water Management, City of Bellevue
3. Rich Dolleman, new Newport Hills neighborhood liaison, City of Bellevue

C. Secretary's Report

Minutes of the April 18 Board meeting were filed with no corrections.

D. Treasurer's Report

1. Monthly report was filed showing an ending balance on 4/30/06 of \$10,169.84 minus the Land Use and Community Improvement Fund of \$3,477.81 leaving an operating balance of \$6,592.03
2. Club's insurance binder is in underwriting to show adequate coverage in case of injury at a Club sponsored event.

E. President's Report

1. Membership Drive: Club currently has 471 paid members.
2. Newport Hills Community Church will be remodeled over the summer. Do not expect disruption in meeting space however.
3. New Bellevue City Hall having Open House on May 20th.

F. Vice-President's Report

- a. Continuing to liaison with the Newport Hills Business Assn.

G. Standing Committee Reports

- a. Membership: see President's report

Heather Rane volunteered to coordinate the Welcome Wagon (new neighbor) packets with assistance from S. Kunkel and Sandi Tampa.

- b. Newsletter: no report

- c. Webmaster: Grace Whiteaker asking for descriptions for all volunteer positions. She is working with Ray Osburn on a local government page.
- d. Volunteer Appreciation: no report
- e. Youth Activities: no report
- f. Community Outreach: 4th of July Picnic planning meeting set for June 6, 7:00 p.m. in Kunkel's office. Still looking for a coordinator for baseball game; G. Thrasher will ask Leslie Bock if she can volunteer to organize the kids parade.
- g. Land Use and Community Appearance: no report

John Virden to improve the landscaping around the entrance sign at SE 60th St. and Coal Creek Parkway and submit receipts for expenses up to \$300.
- h. Merchant's Liaison: Marie Crager working with local merchants to secure their participation in 4th of July Picnic. She is seeking volunteer to manage the Pie Eating Contest as well.
- i. Government Liaison: Ray Osburn reported on Bellevue City Council resolution passed related to Valley Medical Hospital District; the New City Hall's Open House; City's budget hearings are underway; and status of the Critical Areas ordinance.
- j. Public Safety: no report
- H. Special Committees- no report
- I. Unfinished Business

- a. Indemnify Board Members to insulate the Club from liability for the actions of any Board Member: S. Kunkel submitted a proposal to add a new section to the Bylaws under Article XII: Indemnification of Board of Directors. **Motion was made, seconded and tabled for further discussion.**
- b. Amendment to Bylaws regarding Trustee Duties. S. Kunkel submitted a proposal to amend Article IV: Duties and Responsibilities of the Board of Directors, by replacing Section 5 with the following language:

Trustees shall serve the Club by maintaining communications between the Club and neighbors in their respective Areas, distributing membership

information once each year in their respective Areas, and attending at least one Board or General Membership Meeting each quarter. They may also recruit Block Captains to help with these duties.

Motion was made, seconded and amended to replace the word "distributing membership information" with "assist with annual membership drive."

Motion was unanimously approved as amended.

J. New Business

a. Pipeline Trail

S. Kunkel received correspondence from Garry Kampen, President of the Newcastle Trails Assn. suggesting ways that our Club could support their efforts to improve the pipeline trail through Newcastle to May Creek in Renton. Liability issues have been raised by Seattle Public Utilities (SPU).

b. Website Content Guidelines

Motion was made by S. Kunkel to add Section 24: Website Content and Management Guidelines to the Club Handbook.

Motion was moved, seconded and tabled for further clarification about who controls the content.

K. Adjournment

Meeting was adjourned at 9:30 p.m.

Minutes prepared by Glen and Barbara Lee, Co-Secretary