

NEWPORT HILLS COMMUNITY CLUB
BOARD OF DIRECTORS MEETING MINUTES
February 21, 2006

CALL TO ORDER AND PRESENTATION OF AGENDA

The meeting was held at the Newport Hills Community Church, 5833 119th Ave, Bellevue. Executive Board members in attendance were the following: Steve Kunkel (Pres.), Regina Glenn (Immed. Past Pres.), Gary Thramer (Vice Pres.), Beverly Heyden (Treas.) and Barbara Lee (Secretary). Kunkel called the meeting to order at 7:02 p.m. and presented the meeting agenda.

GUEST SPEAKER

Marian Peiffer, Principal, Newport Heights Elementary, did not show to discuss the reconstruction of the elementary school in Newport Hills.

PRESENTATIONS

Certificates of Appreciation and medallions were presented by Steve Kunkel to the following Club members for their years of volunteer service: Bruce Young; Karen Yellman; Michael and Sylvia Jones.

SECRETARY'S REPORT

Minutes of the January 17, 2006 Board meeting were approved with no corrections.

TREASURER'S REPORT

Beverly Heyden presented the financial report for the period January 1 through January 31, 2006 which reflected an ending balance of \$5,158.91. Minus the Land Use and Community Improvement Fund of \$ 3,477.81 leaves an operating balance of \$1,681.10. Treasurer's report was filed with no corrections.

PRESIDENT'S REPORT

Steve Kunkel made the following points:

- Reviewed the list of guest speakers for upcoming Board meetings and highlighted the following: March 21 – tentatively scheduling city of Bellevue speaker on neighborhood zoning issues; April 18 – Northwest Striders, A Volkspport Club featuring Dick O'Conner; June 20 – Add speaker to address YMCA update; July/August – Regina Glenn to seek speaker on Sound Transit link from Seattle to Bellevue; September 19 – High School students fulfilling community service credits-Rebecca Wilson (YMCA) to contact students as speakers.

- Board is seeking nominations for Vice President to serve for 2007;
- Trustee Commitment Dinner set for March 12 at Kunkel's home;
- Handout listing 2006 Club Meeting and Event Dates was reviewed

VICE PRESIDENT'S REPORT

Gary Thramer urged interested Club members to consider Vice President nomination for 2007. Elections will take place at October 17 General Membership Meeting.

COMMITTEE REPORTS

1) Membership

Sandi Tampa volunteered to Chair this committee. A membership drive planning meeting is set for February 28, 7:00 p.m. in Kunkel's office.

2) Communications

a) Newsletter –Cheryl Nygaard and S. Kunkel finalized Newsletter Advertising Guidelines (see handout). Information regarding submittal deadlines, pricing and an Advertising Agreement will be posted on the Club's website. Lacy & Par Agency have been hired to print and mail the March 2006 newsletter. Fees paid by advertisers almost cover the cost for producing the quarterly newsletter.

b) Webmaster – The Club's expanded boundary map is now on the website. A business site map is under development. Whiteaker has recruited three webmaster assistants: Ray Osburn, Michelle Hilhorst and Cherie Jessup (spelling)?

3) Audit

Audit was completed and there were no errors.

4) Nominating

Members are needed to serve on this committee for the October 2006 elections.

5) Volunteer Appreciation

A pre-Board meeting social with refreshments is now offered before each Board meeting starting at 6:30. Karen Yellman provided refreshments for this evening's social. Grace Whiteaker volunteered to assist Kunkel in preparing the socials for the rest of the year.

6) Youth Activities

Dianna Campbell was not in attendance to discuss the Spring Egg Hunt (April 15).

Michelle Hilhorst was not in attendance to discuss the Santa Tour.

7) Community Outreach

a) Fourth of July Picnic – Board members discussed strategies to enhance this year's picnic activities including: add a stage for performances; invite band(s) to lead the Parade; conduct Member Recognitions; highlight the Membership Drive.

b) Car Show – Decided to plan on August 12 as the date for the car show (no conflict with SeaFair)

8) Land Use and Community Appearance

Brian Lewallen was not in attendance. B. Lee raised the possibility of adding signage to the neighborhood entrances that announce upcoming Board meetings. She will contact Patricia Burgess, City of Bellevue liaison, to discuss zoning constraints.

9) Merchant's Liaison

Marie Crager was not in attendance. Gary Thramer reported that Don Hunt is conducting a Marketing class every other Wednesday at the Bank of America building, 7:00 p.m. The Club is planning to feature a neighborhood business on the website and in the newsletter soon.

10) Government Liaison

Patricia Burgess was not in attendance.

11) Public Safety

Vickie Judkins was not in attendance.

SPECIAL COMMITTEES

- a) **Data Base** – C. Nygaard to try to obtain the Do Not Mail list for bulk mailings. The Club will do a first-class mailing soon to test which addresses are being returned.
- b) **Budget** - B. Heyden is building a 2007 Annual Budget based on a membership of 1,000. The budget proposal will be presented at the March General Membership meeting for approval.

UNFINISHED BUSINESS

- a) Website content guidelines – Draft guidelines still under development (?????);
- b) 119th Street Improvements – Michael Jones asked to time on the March 21st meeting agenda to update members on progress;
- c) Indemnify Board members (liability) – R. Glenn to contact United Way about their service for advising nonprofit organizations on indemnification issues;
- d) Proposed amendment to Club's Bylaws: Article IX Amendments to Bylaws – Ray Osburn presented a motion to amend the Bylaws (handout). **After discussion it was decided to table the motion until more clarification could be made to simplify the language. A revised motion will be brought to the March General Membership meeting for consideration.**

NEW BUSINESS

- Avian Flu Epidemic-neighborhood responsiveness. Michael Jones will research the topic and seek a speaker for an upcoming Board meeting.

ANNOUNCEMENTS

Church Food Drive – Bruce Young announced that the Church's Mission Team is starting a Food Drive. R. Glenn suggested that the Community Club insert the membership drive flier into the Food Drive handout.

ADJOURNMENT

Meeting was adjourned at 8:50 p.m.

Minutes recorded Barbara Lee, Secretary.